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Thursday 29 February 10am

Fairville Labs Support Meeting

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Agenda

- 10-11am:
Preparation of deliverable **D3.2 "Toolbox** for co-production of pilot actions"
- 11-11.30am (or 12):
Feedback from the field, from Fairville labs that so wish





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I. D3.2 "Toolbox for co-production of pilot actions"

Initial Due Date (month): 14 > **February 2024**

We're late...:

We asked for an **extension**





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01/ A Handbook

What we propose to co-produce for this Toolbox :

a Handbook for co-production processes, based on our pilot case-studies

Principle: to be able to **access both the whole handbook** in pdf format **and specific parts** (e.g. a particular tool, cf repository)

Question: What would be the **target audience?**





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01/ A Handbook

Proposed **structure** of the Handbook > <https://miro.com/app/board/uXjVN3qnUDg=/>

- Introduction (1 page) [commons/pace]
- Definitions of co-production processes (from WP2, from the lexicon: 1 page) [Claire?]
- Data repository from WP1 and how to use it (1 page) [Alfonso, transmitted]
- Short description of « Taking stock of on-going co-production » (4 pages max) [Agnes?]
- Fairville lab' Methodology [9 FVLabs]
- Method cards [by the FVLabs]
- Methods to co-assess the co-production processes (from WP4, 1 page) [Chloé & EGEB]
- Methods and tips for communication in co-production processes (from WP6, 1 page) [perhaps at a more advanced stage ?]





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02/ Fairville Labs' Methodology

FVLabs' contribution to D3.2 : Fairville Labs' Methodology

- 1 page about the **methodology of the Fairville Lab** you launched (co-production pilot action)
- 1 **diagram/ graph** that present this methodology

Template : <https://www.fairville-eu.org/library/b7c22ba0-342d-41d3-bf5a-12853e2b7e3e>





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02/ Fairville Labs' Methodology

- BERLIN
- BRUSSELS
- CALARASI
- GIZA
- MARSEILLE CVPT-APPUII
- MARSEILLE Atelier 4-5
- WEST ATTICA
- +
- LONDON
- DAKAR





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02/ Fairville Labs' Methodology

<https://annuel2.framapad.org/p/fairvillelabsmethodology-a6b5?lang=fr>

Taking the diversity of Fairville Labs as a strength:

Diversity of co-production processes and approaches

- **On content:** responsibility of each FVLab (link with contextualisation document)
- **On form:**
 - graphics and diagrams to show the process (link with WP6?)
 - shorter/longer contributions
 - a picture for the final layout?

If document needs to be revised: **until 15 March**





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03/ Method-cards

FVLabs' contribution to D3.2 : Method-cards

> Documentation of **1 to 3 methods-tools** for co-production pilot actions

- **methods you intend to use for the fvl implementation**
- methods you have already used yourself in the past (not compulsory)

Template : <https://www.fairville-eu.org/library/b7c22ba0-342d-41d3-bf5a-12853e2b7e3e>





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03/ Method-cards

- A **first version of 12 cards** already available (transmitted and compiled) > <https://annuel2.framapad.org/p/method-cards-a6b2?lang=fr>
- **2 cards in progress** (collective mapping, power mapping)

Any other method-cards to suggest?

<https://miro.com/app/board/uXjVN3qnUDg=/>





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03/ Method-cards

Proposed principle at this stage: **Cross-proofreading**

Back and forth between authors and reviewers until **the 15th of March**

> Miro board : <https://miro.com/app/board/uXjVN3qnUDg=/>

> Framapad with Method-cards:
<https://annuel2.framapad.org/p/method-cards-a6b2?lang=fr>





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03/ Method-cards

To have in mind:

- **Required info** (tags & keywords)/ **optional info**
- **Examples** of use are welcome > half a page max or link(s) (e.g. FV website)
- **Sources** to be indicated
- Link with the **mutual learning seminar** (Observation, collective mapping...)
- Potential **illustration** or picture





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04/ Contextual Note

- 3000 characters (more if needed)
- to be further documented and enriched with the WP1 and 3

Till now, **4 documents transmitted** (corresponding to 5 FVLabs) :

- Berlin
- Brussels
- Marseille (France) > CVPT-APPUII + Atelier 4-5 = 2 FVLabs
- West Attica (Greece)





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Reminder : Next Fairville Labs Support Meetings

- **12/03** : Calarasi, Cairo, West Attica (support meeting / update of actions)
- **27/03** : Berlin, Brussels, London (support meeting / update of actions)
- **03/04** : Atelier 4-5, CVPT Marseille, Dakar (in French, support meeting / update of actions)
- **10/04** : all labs and task leaders finalise the deliverable D3.3 format and outline (report on 8(9) online storymaps)



II. Open discussion: Feedback from the field

Second part of the Fairville Labs Support meeting:

Feedback from the field,
from Fairville labs that so wish

Optional open discussion:

up to you to share your questions and progress with others



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